

15a (A1)

Exclusion Policy

Gateway School

GATEWAY SCHOOL



Exclusion Policy

This policy applies all pupils in the school, including those in the EYFS

Reviewed July 2016
by Head of Pastoral

Exclusion Policy

It is the policy of Gateway School to try to deal with all behavioural issues in an active, positive way, employing a wide range of strategies, including those specifically designed to avoid such issues reaching the point of exclusion. (See Behaviour Policy).

Principles

1) Exclusion is a sanction used by the school only in cases deemed as serious breaches of the School Behaviour Policy. A student may be at risk of exclusion from school for:

- Verbal or physical assault of a student or adult;
- Persistent and repetitive disruption of lessons and other students' learning;
- Extreme misbehaviour which is deemed outside the remit of the normal range of sanctions.

2) A Fixed Term Exclusion from the school can only be authorised by the Headteacher or the Deputy Headteacher acting on their behalf. If neither are available to authorise the exclusion a decision should be deferred until the opportunity for authorisation is available.

3) In the case of a Permanent Exclusion this can only be authorised by the Headteacher.

Notification of an Exclusion

1) Parents will be notified as soon as possible of the decision to exclude a student and the reason for the exclusion. This will be done on the day of the exclusion being authorised by either direct phone contact or a face-to-face meeting. A written confirmation of the reason(s) for the exclusion will be sent to parents the same day.

2) In the case of a Permanent Exclusion parents will be notified by the Headteacher in a face-to-face meeting.

3) A student (with a parent present) who has been excluded will have the reason for his/her exclusion explained to them by a member of the Senior Leadership Team so that they understand the nature of their misbehaviour.

4) The school will also work to put in place a programme for the pupil on his/her return by the Head of Pastoral. If the incident leads to the discovery that there is a child protection issue, the school will continue to monitor the situation and work closely with that agency. It is hoped that in most cases following an exclusion, the child will be able to return to school and that further input will promote in him/her a more positive attitude and a subsequent improvement in behaviour.

Students Returning from a Fixed Term Exclusion

1) All students returning from a Fixed Term Exclusion are required to attend a reintegration meeting, accompanied by a parent. This meeting will seek to establish practical ways in which

further exclusion can be avoided and behaviour modified to acceptable standards in partnership between student, parent and school.

Permanent Exclusions

A school will usually only permanently exclude a child as a last resort, after trying to improve the child's behaviour through other means. However, there are exceptional circumstances in which a headteacher may decide to permanently exclude a pupil because of ongoing issues or even for a 'one-off' incident.

If your child has been permanently excluded, be aware that:

- The school's governing body is required to review the headteacher's decision and you may meet with them to explain your views on the **exclusion**.
- If the parents/caregivers are unhappy with the exclusion they may appeal to the Gateway School Governing Body (details of which are available through the school office)

Relationship to other school policies

The Exclusion Policy should be read in tandem with the school's Positive Behaviour Policy a, Child Protection and Anti-Bullying Policy.

Monitoring and Review

- 1) The impact of this policy will be reviewed by the Gateway School Governing Body
- 2) The Headteacher will provide the Committee with regular monitoring reports which will help it to evaluate the effectiveness of the policy and procedures.
- 3) The policy and procedures will be reviewed and amended in the light of such evaluation and in consultation with representatives of all key stakeholders.

Comment [1]: I believe that parents have the right to appeal the decisions and feel they probably should have

Comment [2]: who do they appeal to Bellevue Governing Body? It is very clear in govt schools, the private school policies I looked at were a lot more severe and unquestioning.

Comment [3]: _Marked as resolved_

Comment [4]: _Re-opened_
Does this policy have a prefix i. e A15?

Comment [5]: Is School Governing Body the correct wording or should it say Bellevue Governance or something like that?

Comment [6]: I think it should be Gateway School Governing Body

Adam Atkinson
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Head of ICT