



GATEWAY SCHOOL

— GREAT MISSENDEN —

SCHOOL MINIBUS DRIVER

September 2024 start date

Monday to Friday, typically 6.30am – 8.30 am & 4.30pm - 6.30pm term time only

We are looking for a hardworking, flexible individual, to provide a safe, reliable and professional transport service for children of Gateway School.

Duties & Responsibilities

The minibus driver will be required to collect a school minibus from the school site in the morning, carrying out daily checks of the minibus before leaving the site. The driver will conduct one run during the morning, collecting children from designated pick-up points and driving them to school. On arrival at school, the driver will hand the children over to the care of school staff, then report delivery of pupils to the School Office and carry out return checks on the minibus. They will then conduct one run during the afternoon, collecting children from the school and dropping at the designated points for parent collection. They will be responsible for the safety and welfare of all passengers during the run. The minibus will be returned to school and return checks will be carried out.

Further Information

The driver will preferably have the relevant requirements to be able to drive a minibus, (D1), and will hold a clean driving licence. Checks will be made with the Disclosure and Barring service to ensure suitability to work with children.

Salary will be £14 per hour

An application form can be found at www.gatewaysch.co.uk. Please send completed application form to Mrs Brown at pa@gatewaysch.co.uk by midday Monday 3 June 2024.

Suitable candidates may be interviewed before the closing date and Gateway School reserves the right to withdraw the position if an early appointment is made.

*Gateway School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. **All offers of employment are subject to references and a Disclosure and Barring Service Check.***

Gateway School, 1 High Street, Great Missenden, **Bucks HP16 9AA**
Tel: 01494 862407 **Headteacher:** Cath Bufton-Green, BA Hons PGCE

www.gatewayschool-bucks.co.uk